



## **Southeastern Massachusetts Regional Emergency Communication Center**

50 West Street, Mansfield, MA 02048

### Meeting Minutes of the Southeastern Massachusetts Regional Emergency Communications Oversight Committee

10 July 2017, 1400. Mansfield Town Hall Room 3A/B

#### **Members Present:**

Bill Keegan, Chairman

Mike Yunits, Norton

John Stanbrook, Mansfield

Connor Read, Easton

**Sub-Committee:** Mike Grace, Brian Clark, Jason Robbins, Paul Schleicher, Keith Boone, Jim Puleo, Neal Boldrighini, Kevin Partridge, Marybeth Bernard, Roger Hatfield, Charlene Fisk, Mike Kelleher, Frank Archer, Tom Petersen, Ray Cord, Glenn Corbett, Gary Sullivan, Ron Sellon, .

Foxborough Residents: Dick Heydecker, Arthur Muldoon,

Chairman Keegan opened the meeting at 1404 hours.

#### **Status Reviews:**

**Radio Systems:** On-Going

**Building Envelope:** (Chief Schleicher) On-Going

**Personnel Transition Planning:** (MaryBeth Bernard) On-Going

**Grant Update:** Chief Sellon described the Grant process as delayed until 1 September 2017. General discussion centered on how much if any of a set-back is this for SEMRECC. The general feeling is that the communities should not have to pay from the general fund as of yet. This will move the next phase of the new director out a few weeks but we remain generally on schedule.

Bill Keegan requested that the working group/grant committee offer a contingency plan in the case of a multi-year award. Keegan indicated that he would not be surprised if we saw this kind of award and we should be prepared. The Budget Group will meet to discuss this.

**New Director Recruitment:** (Mary Beth Bernard) The recruitment has gone very well. SEMRECC has received forty (40) initial applicants. The Interview Committee has screened all applicants, and had selected seven (7) for an initial telephone interviews. That interview process yielded four (4) candidates for a panel interview by all 8 public safety Chiefs and one (1) Subject Matter expert. The date for these interviews was to be 20 July 2017, however due to the now anticipated delay in the grant award the interviews will be moved to mid-August. The timing of the interviews may allow for a report to the full committee scheduled for August.



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Bids were requested for the assessment center and the 3 vendors replied. After reviewing the results, MMA Consulting was selected to conduct the assessment center. The date of which is still open; subject to the awarding of the State 911 Grant. As stated earlier, the date of the award has been potentially set for September.

General discussion occurred. The question was raised by Chief Roger Hatfield if it was an option to get the funding for the Assessment Center from each of the participating communities. Following further discussion this option was not supported in light of the fact that any costs incurred by SEMRECC prior to the awarding of any grant funds would not be subject to reimbursement. Mr. Keegan encouraged the members to remain patient and to stay the course for the time being. He reminded the members that SEMRECC is ready to act as soon as the funds have been awarded.

**Police Records Automation:** (Ron Sellon) All Police Chiefs are in general agreement that all four communities will use the same vendor. The Town of Norton would have to migrate from their present system to the news system.

**Approval of Minutes:** Minutes from 8 May 2017 meeting were approved on a motion to approve as written by Connor Read, Seconded by John Stanbrook; passed 3-0-1 (Yunits abstained). Minutes from the 5 June 2017 meeting were acted on. Motion to approve as written Mike Yunits, seconded by Connor Read; passed 4-0.

**Next Meeting Date:** 14 August 2017, 1400 hours **Foxborough Town Hall.**

**Final discussion:** Request to offer a letter from the SEMRECC Board to Firefighter Glenn Corbett for his service to the working group and SEMRECC. Glenn has retired but offered to stay on voluntarily as a civilian to fruition. Motion by Read, second by Yunits carried 4-0.

Move to adjourn by Stanbrook, second by Yunits; meeting adjourned by a vote of 4-0.

**Meeting adjourned at 1430.**